Clean Submission Checklist

Company Name_____ EA- _____

Pre-Application

Application Information

☐ Consumers Account Information

☐ The account number and installation address

☐ The fuel type(s) align with the measure(s) being applied for

☐ Company Name

☐ If the estimated completion date is more than 90 days, additional project details are provided for long-term reservation

Measure Information

☐ Measures have been double-checked for accuracy (e.g. appropriate measures selected, default wattage, counts, etc.)

☐ Measure requirements in the Incentive Catalog have been reviewed and verified. All applicable documentation is included.

Specification Sheets Included

☐ Full model numbers are indicated

☐ All equipment meets the technical requirements for their respective measures

Final-Application

☐ An explanation if a pre-application was not submitted and an exception is needed

☐ Authorized signature provided by customer

☐ Third-Party Payment Release signature (if applicable)

☐ Project costs match invoice(s)

☐ Itemized list of specific equipment, including model number, manufacturer, price and quantity

☐ Payee's Form W9 included

This form is required for each individual application submitted. All applications must be submitted separately. No more than one application per email. By submitting this form, you acknowledge that the information provided is accurate and meets the criteria outlined.

Measure Information

☐ Measures have been double-checked for accuracy (e.g. appropriate measures selected, default wattage, counts, etc.)

Name_____

Signature_____ Date_____