



## Consumers Energy Consent Form

This letter is a formal request for a Third Party or Agent to be authorized on your account(s)/property.

Authorized Third Party Name(s) or Authorized Agent Company Name: <b>Reserve Advisors, Simuwatt LLC,</b>
<i>* If Organization, complete this field when authorizing specific employees only. <b>IMPORTANT</b> - If left blank, all employees of the company will be authorized.</i>
Mailing address:
Phone number:

This form authorizes the approved Third Party or Agent to (Please select all that apply):

- Discuss/review my account(s) billing and audit analyses
- Review consumption data
- Account changes/updates
- Establish New Account(s) - Organization and Landlord Portal Customers Only**
  - o **Consumers Energy Landlord Portal:** Allows landlords to start or stop services.
  - o **Residential Landlords:** Can use this form to approve a third party to manage the start or stop of services in compliance with FACTA requirements only through our landlord portal.
  - o **NOTE:** The Fair and Accurate Credit Transaction Act (FACTA) requires any telephone call to start new service for a customer without a Tax Identification Number (TIN) or Employer Identification Number (EIN) to be completed by the customer of record or authorized Power of Attorney (POA) **only**.

Authorizing this form provides consent to the approved third party from the date on this form up to 1 year, whether the account is active or inactive.

- I authorize the approved third party on all accounts – including inactive, active, and future accounts.  
OR
- I authorize the approved third party for the accounts listed.

Paper form - (attach list if needed)

ACCOUNT NUMBER AND/OR SERVICE ADDRESS	ACCOUNT NUMBER AND/OR SERVICE ADDRESS

TO BE COMPLETED BY CUSTOMER OF RECORD OR BUSINESS OWNER	
Signature:	Printed Name: <span style="float: right;">Date:</span>
If Organization, Legal Business Name:	Title:
E-Mail Address:	Telephone Number(s):

This authorization is effective the date this form is processed. The Customer of Record or the Organization is responsible to revoke authorization to the approved third party if changes are required prior to the expiration date approved on this form. A revocation can be completed at [Revocation of Consumers Energy Consent Form | Consumers Energy](#)

Return completed form to:

- Email: [Com.Energy.Audit.Pilot@cmsenergy.com](mailto:Com.Energy.Audit.Pilot@cmsenergy.com)

# Preliminary Building Analysis

The following information is required to participate in the initial evaluation phase of the Commercial Energy Audit program. All questions must be answered for an analysis to be completed.

Building configuration (Choose one): <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%;"> <input type="checkbox"/> Standalone building with its own HVAC system                 </div> <div style="width: 45%;"> <input type="checkbox"/> A unit within a building with its own HVAC system                 </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%;"> <input type="checkbox"/> Standalone building on a campus connected to a central plant                 </div> <div style="width: 45%;"> <input type="checkbox"/> A unit within a building that uses a shared HVAC system                 </div> </div>	
Square footage of the building:	
Number of floors above grade:	
Year of building construction or last major renovation:	
Is the building occupied 24/7? (Yes or No):	
Primary building use type (Choose one): <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%;"> <input type="checkbox"/> Bank Branch  <input type="checkbox"/> Convenience Stores  <input type="checkbox"/> Distribution Center  <input type="checkbox"/> Fast Food Restaurant  <input type="checkbox"/> Financial Office  <input type="checkbox"/> Food Sales  <input type="checkbox"/> Food Service  <input type="checkbox"/> Hotel  <input type="checkbox"/> K-12 School  <input type="checkbox"/> Medical Office                 </div> <div style="width: 45%;"> <input type="checkbox"/> Non-Refrigerated Warehouse  <input type="checkbox"/> Office (Small or Medium)  <input type="checkbox"/> Outpatient Rehabilitation or Physical Therapy  <input type="checkbox"/> Pre-school or Daycare  <input type="checkbox"/> Restaurant  <input type="checkbox"/> Retail Store  <input type="checkbox"/> Self Storage Facility  <input type="checkbox"/> Supermarket/Grocery Store  <input type="checkbox"/> Urgent Care, Clinic or Other Outpatient  <input type="checkbox"/> Wholesale Club/Supercenter                 </div> </div>	
Energy efficiency upgrades implemented in the past 5 years (Check the categories below): <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%;"> <input type="checkbox"/> Interior Lighting  <input type="checkbox"/> Exterior Lighting  <input type="checkbox"/> Domestic Water Heating  <input type="checkbox"/> Refrigeration Equipment  <input type="checkbox"/> Roof, Attic, or Wall Insulation  <input type="checkbox"/> Commercial Kitchen  <input type="checkbox"/> Other (Use the area below to describe these)                 </div> <div style="width: 45%;"> <input type="checkbox"/> Heating  <input type="checkbox"/> Cooling  <input type="checkbox"/> HVAC Controls  <input type="checkbox"/> Compressed Air  <input type="checkbox"/> Windows or Window Films  <input type="checkbox"/> Laundry                 </div> </div>	

If the building receives electricity or natural gas from another party than Consumers Energy, please share a table of monthly usage for the past 12 consecutive months. This should include the headings and data format found in the example below:

Start Date	End Date	Usage	Unit of Measure
			kWh
			mcf